

Message from the Academic Enrichment Center:

During this difficult and unprecedented time, the AEC staff will continue to offer academic support for certain general education courses and subjects. We would ask that you be open to flexibility and creativity in the delivery of these services and remember that remote tutoring will be different from face-to-face tutoring. **The AEC tutors will be online to help you Monday-Thursday from 8:00 AM-10:00 PM, Friday 8:00 AM-5:00 PM, and Sunday 6:00 PM-10:00 PM. We will be posting separate schedules for writing tutors and math tutors on the AEC website (go to the McMurry homepage, click on Academics, and the Academic Enrichment Center is the third item in the drop-down). Please refer to these schedules to check time availability in specific subjects.** Keep in mind that we will have one to possibly two tutors available at a time, so please be patient.

We will continue to offer tutoring in Math (Introductory Algebra, Intermediate Algebra, College Algebra, Pre-Calculus, Calculus I, Calculus II, and Statistics) and Writing online via Microsoft Teams. Tutoring for Chemistry I and II will move under Supplemental Instruction as those classes will already be populated in MS Teams. The SI instructors will provide both supplemental instruction and basic tutoring for those students. As an additional support option, students may want to utilize the STEM Students Resources link located on the AEC web page.

**To access the tutors, students will need to use the link titled Online Spring 2020 Tutoring Access, provided on the AEC web page [academics.mcm.edu/aec](https://academics.mcm.edu/aec), to go to the general tutoring MS Team page and request a tutorial.** Students need to specify the subject they need help in, for example, Calculus I, Pre-Cal, English 1320 paper, sociology paper, etc. This information will help the tutors know which one needs to respond to the request. (Please note that only certain math tutors are qualified to help with the various calculus courses as well as statistics, so availability will be more limited for those subjects.) The tutors will then use the Chat option to engage the student seeking help. MS Teams will allow students to share a screen shot of their problem and/or work and also upload a writing assignment to the chat.

Should you have questions about tutoring, please contact Sharon West at: [west.sharon@mcm.edu](mailto:west.sharon@mcm.edu). Your health and safety is of utmost concern, and we look forward to helping you as we make this transition together.

Sincerely,

The AEC staff